



Addenda to the 2022-2023 Academic Catalog

The current OCOM Academic Catalog covers the 2022-2023 academic year, reflecting changes or corrections to the catalog through Summer 2023. This addendum should be used by students and staff along with the existing 2022-2023 Academic Catalog.

Students are encouraged to direct their questions to the Vice President of Academic Affairs.

May 03, 2023 —

DAOM Program Academic Warning, Academic Probation, Suspension for Academic Deficiency, and Dismissal for Academic Deficiency Policies

Each semester, the DAOM program runs a report to obtain a list of students who do not meet program or graduation standards. The Dean of Postgraduate Studies and Associate Dean of Postgraduate Studies review each student's record. Any notice or change in status will be sent to the student's OCOM email address. Notification of academic warning, academic probation, suspension, or dismissal will be sent no later than close of business on the Friday of the third week of the semester. The date of the email will serve as the date of notice. Notification of suspension or dismissal are additionally sent via U.S. mail to the student's local mailing address.

All notices should include the following information:

- A statement that the student has been placed on academic warning, academic probation, suspension, or dismissed
- The reason(s) that the student has been placed on academic warning, academic probation, suspension, or dismissed
- A statement of the requirement that the student meet with the Dean of Postgraduate Studies to discuss a plan to return to Good Standing and/or signature of a learning contract if the student has been placed on academic probation
- A list of the potential consequences for not meeting the requirements outlined in the learning contract
- A description of the appeal process

DAOM students are required to pass all required courses to fulfill their degree requirements. Any student requesting an Incomplete, must complete an Incomplete Request form within five (5) working days of the end of a semester to petition to request an "Incomplete" for missing coursework from the course instructor. A student with an Incomplete must resolve and convert an Incomplete to a passing grade by the end of the following semester. After that point, the Incomplete will convert to a Fail and remain a permanent part of the student's academic record. The student will be required to retake the failed course in a subsequent semester and pay the per credit cost for tuition (\$840/credit).

If an Incomplete occurs in a prerequisite course, the Incomplete must be resolved and converted to a passing grade no later than thirty (30) days after the start of the following semester to continue the course series. If a student receives a failing grade in a prerequisite course, they will not be allowed to continue the course series and will be required to withdraw from the course. Any failed courses or retakes may result in additional costs and a significant delay of graduation.

A change of status is the decision of the Dean of Postgraduate Studies and Associate Dean of Postgraduate Studies. Depending on the nature of the academic deficiency, the categories below are not necessarily followed sequentially. A student with Incompletes in more than 25 percent of the attempted credits taken in a single semester and/or a failing grade during a single semester is no longer considered to be in Good Standing and will receive an academic warning. A student with Incompletes in more than 60 percent of the attempted credits taken during a single semester and/or a failing grade will be placed on Academic Probation. Any student that is not in

Good Standing will be notified in writing by email. This may impact financial aid eligibility.

Grade	Level
25% (or less) of attempted credits Incomplete	Good Standing
>25% of attempted credits Incomplete and/or one failing grade	Academic Warning
>60% of attempted credits Incomplete and/or two or more failing grades	Academic Probation

**Please note, the final Capstone course (CP815), elective (PD713), and clinical selective courses (CL911xx) are not considered here.*

To return to Good Standing from an academic warning or probation, a DAOM student must pass all Incomplete courses and complete all remediation requirements on time. A change of status is the decision of the Dean of Postgraduate Studies and Associate Dean of Postgraduate Studies, who will notify the Office of the Registrar accordingly. The Dean of Postgraduate Studies will notify the student each semester that the student remains on probation, and whenever the student’s academic status has changed. The Registrar receives copies of all communications with students concerning changes in academic standing for the purpose of maintaining student records. Academic standing notations appear on the advisor’s transcript for internal use, but, with the exception of suspension and dismissal status, are excluded from external transcripts.

An appeal of any change of status or notification may be made to the Vice President of Academic Affairs. These appeals are generally only considered in the event of factual error. To appeal a decision for Dismissal for Academic Deficiency, the student may request additional review by the Academic Steering Committee. The written appeal must be made to the Vice President of Academic Affairs within five (5) working days of the date of the notice. The appeal must specify and include the alleged documented inaccuracy and the relevance of the fact(s). The Vice President of Academic Affairs will respond to the appeal within 10 working days.

Academic Warning

Academic warnings are sent to students who are deemed by the Dean of Postgraduate Studies to be academically at risk of not completing their degree and who may benefit from additional support and/or services to help them regain competency in the DAOM programs. A student with Incompletes in more than 25 percent of the attempted credits taken during a single semester or a single failing grade will receive an academic warning. A DAOM student is placed on academic warning for one semester. Academic Warning is not meant to be a persistent designation.

A DAOM student may be placed on Academic Warning under the following circumstances:

- The student’s record shows that they have failed a course, have failed to remediate a prior Incomplete, or have received Incompletes in more than 25 percent of the attempted credits taken during a single semester.
- The Dean of Postgraduate Studies or Associate Dean of Postgraduate Studies has a concern of the ability of the student to maintain academic progress.

A DAOM student placed on Academic Warning will be required to:

- meet with the Dean of Postgraduate Studies to discuss a plan to return to Good Standing.

Students on Academic Warning status may be changed to OCOM’s Academic Probation status if their academic progress fails to improve.

Academic Probation

A student with Incompletes in more than 60 percent of the attempted credits taken during a single semester will be placed on Academic Probation. A DAOM student is placed on Academic Probation for one semester. If the student has not satisfied the conditions of the probation, the student will remain on probation for an additional semester. After two (2) semesters on Academic Probation, the student is subject to suspension from the DAOM program.

A DAOM student may be placed on Academic Probation under the following circumstances:

- The student has been placed on Academic Warning for a prior consecutive semester.
- The student has received Incompletes in more than 60 percent of the attempted credits taken during a single semester.
- The student's record shows that they have failed to remediate an Incomplete grade in a course within one semester's time or the time stated in the learning contract.
- The student has exceeded four (4) years from the time of matriculation to the completion of all degree requirements.

An DAOM student placed on Academic Probation will be required to:

- meet with the Dean of Postgraduate Studies to sign a learning contract to return to Good Standing.

Academic Suspension

Academic Suspension will occur when a student has failed to return to Good Standing and has remained on Academic Probation for two (2) consecutive semesters. The terms of suspension are unique to each student and will be established by the Dean of Postgraduate Studies, Associate Dean of Postgraduate Studies, and the Vice President of Academic Affairs. A suspension will last a minimum of one (1) semester and no more than two (2) years.

Reasons to be referred for Academic Suspension:

- Failure to follow through on a learning contract
- Third semester on Academic Probation

A notice of Academic Suspension should include the following information:

- A statement that the student has been placed on Academic Suspension
- The reason(s) that the student has been placed on Academic Suspension
- Terms and duration of the Academic Suspension
- Description of the appeal process

At the end of the suspension period, the student may petition the Dean of Postgraduate Studies for permission to resume study. They may be required to show that all terms of the suspension have been met before receiving approval to return to OCOM. The student must explain and submit in writing the steps that have been taken to resolve all circumstances contributing to the student's dismissal. All outstanding coursework outlined in the learning contract at the time of suspension must have been completed for consideration of readmission.

If a student is unable to demonstrate that they have adequately resolved the issue(s) that led to the suspension, the student may be recommended for dismissal. The Academic Steering Committee will review all petitions and act favorably on them only when the committee determines, based on the evidence presented, academic success can be anticipated.

The Dean of Postgraduate Studies will notify the student, in writing, of the decision of the Academic Steering Committee, as well as any conditions and/or additional requirements for readmission. Once approved for readmission, the student must submit the appropriate registration fees. Students who become subject to suspension for academic reasons for a second time shall be dismissed from the program. Students permitted to resume enrollment following a suspension are expected to make Satisfactory Academic Progress (SAP). During suspension, the student may not enroll at the college except for required remediation.

Academic Dismissal

Recommendations for academic dismissal are reviewed by the Dean of Postgraduate Studies, Associate Dean of Postgraduate Studies, and the Vice President of Academic Affairs. Academic dismissal for reasons listed in the following paragraph must be preceded by at least one written warning from the DAOM program notifying the student of the problem area(s) and providing an adequate time period for response and/or improvement before taking further action. If permission to re-matriculate after suspension for academic deficiency is denied, the suspension will automatically revert to a dismissal. In the event the terms of the written warning are not met and a recommendation for dismissal is being considered by the school, the student will be required to meet with the Dean of Postgraduate Studies.

A student may be dismissed from the DAOM program under the following circumstances:

- Poor academic performance as evidenced by two or more sanctions
- A third semester on academic probation
- Failure to remediate a non-passing grade in a subsequent semester, or failing the same class twice
- Failing to fulfill the conditions of the learning contract for remediation or academic probation
- Failure to complete all degree requirements within four (4) years from the date of initial enrollment in the DAOM program

Appeals

A DAOM student may appeal a dismissal by filing a formal written appeal to the Vice President of Academic Affairs within 30 days of receiving notice of the disqualification. Formal appeals filed by students under this policy shall include at least the following information:

- The approximate date and nature of the events that lead to the dismissal and filing of the appeal;
- All the relevant facts the student knows that support the appeal, including any stated policies or procedures that the student believes to have been violated;
- The outcome that the student is seeking to resolve the situation.

The appeal will be reviewed by the Academic Steering Committee, who will make a recommendation to the Vice President of Academic Affairs. The Vice President of Academic Affairs or their designee will render a decision, in writing, within 30 days of receipt of the appeal.

Mission and Values

Oregon College of Oriental Medicine transforms health care by educating highly skilled and compassionate practitioners, providing exemplary patient care, and engaging in innovative research within a community of service and healing.

In support of this mission, the college values:

Excellence

OCOM staff, faculty, and students strive to set standards for and perform at the highest professional levels — academically, clinically, in the research program and for long-term economic and ecological sustainability.

Leadership

OCOM leads Chinese medicine education in the United States by developing outstanding programs of education, clinic, research, outreach, and collaboration. OCOM leads by working to enhance social justice through its commitment to inclusive and diverse access to education and health care.

Healing

OCOM staff, faculty, and students, consistent with the principles of Chinese medicine, understand health to be harmony and balance in Body, Mind, and Spirit, and attempt to live these principles by embodying compassion, humility, passion, and synergy in their daily lives and work.

Innovation

OCOM staff, faculty, and students use inquiry and discovery to support their individual creativity and inventiveness in the continuous improvement of the college and its clinical, academic, and research programs.

Community

OCOM staff, faculty, and students work together in a learning community that maintains traditions built upon supportive relationships, effective communication, integrity, trust, heart, humor, and a commitment to lifelong learning.

Service

OCOM provides the highest levels of compassionate, effective, efficient, and practical service to its students and the public.

Accreditation

Oregon College of Oriental Medicine and its following programs are accredited by the Accreditation Commission for Acupuncture and Herbal Medicine (ACAHM):

- (1) Master of Acupuncture
- (2) Master of Acupuncture with a Chinese herbal medicine specialization [currently named Master of Chinese Medicine, formerly named Master of Acupuncture and Oriental Medicine]
- (3) Doctor of Acupuncture with a Chinese herbal medicine specialization [currently named Doctor of Chinese Medicine]
 - including a Doctor of Acupuncture with a Chinese herbal medicine specialization degree completion track
- (4) Doctor of Acupuncture and Oriental Medicine

Accreditation status and notes may be viewed on the [ACAHM Directory](#). ACAHM is recognized by the United States Department of Education as the specialized accreditation agency for institutions/programs preparing acupuncture practitioners. ACAHM does not accredit any programs at the undergraduate/bachelor level. ACAHM is located at 500 Lake Street, Suite 204, Excelsior, Minnesota 55331; phone 952/212-2434; <https://acahm.org>

Public Disclosure Statement effective as of February 25, 2023.

Integrative Management Courses *continued*

Course Number	Course Name	Hours	Credits	Content Area	Format
IM654	Integrative Case Management IV (IB / GI)	12	1	1,4,5	Synchronous Didactic Course
IM655	Integrative Case Management V (Behavioral Health)	6	0.5	1,4,5	Synchronous Didactic Course
IM656	Integrative Case Management VI (Pediatrics)	6	0.5	1,4,5	Synchronous Didactic Course
IM657	Integ. Case Management VII (Geriatrics / Chronic Diseases)	12	1	1,4,5	Synchronous Didactic Course

Advanced Practice Topics

Course Number	Course Name	Hours	Credits	Content Area	Format
AC653	Advanced Topics in Neuro-Orthopedic Acupuncture	36	3	1,3,4	Synchronous Didactic Course
AC654	Advanced Topics in Obstetrics and Gynecology	36	3	1,3,4	Synchronous Didactic Course
AC655	Advanced Topics in Behavioral Health	36	3	1,3,4	Synchronous Didactic Course

Model Curriculum for OCOM MACOM/MACM Graduates

Course Number	Course Name	Hours	Credits	Content Area	Format
CL590	Advanced Case analysis and Clinical Research I	12	1	1,5,6	Synchronous Didactic Course
CL687	Integrative Clinic	64	2.67	1,2,3,5,6	Modular Clinic Practicum
CL591	Advanced Case analysis and Clinical Research II	12	1	1,5,6	Synchronous Didactic Course
CL592	Advanced Case analysis and Clinical Research III	12	1	1,5,6	Synchronous Didactic Course
CL686	Integrative Clinical Theater	36	1.5	1,2,3,5,6	Clinic Practicum
CL593	Advanced Case analysis and Clinical Research IV	12	1	1,5,6	Synchronous Didactic Course
IM660	Comparative Health Professions and Practice	24	2	2,3,4	Synchronous Didactic Course
AC652	Orthopedic Acupuncture*	36	3	1,4,5	Synchronous Practicum
AC657	Japanese Meridian Therapy	36	3	4	Synchronous Practicum
OMS32	Pre-Han Classic I*	24	2	4	Synchronous Didactic Course
OMS33	Pre-Han Classic II	24	2	4	Synchronous Didactic Course
OMS37	Pre-Han Classic III	24	2	4	Synchronous Didactic Course
OMS34	Shang Han Lun*	24	2	4	Synchronous Didactic Course
OMS35	Wen Bing Xue*	24	2	4	Synchronous Didactic Course

*Required course if not completed in masters-level degree