Come be a part of the Oregon College of Oriental Medicine (OCOM) team. Our mission is to transform health care by educating highly skilled and compassionate practitioners, providing exemplary patient care, and engaging in innovative research within a community of service and healing.

A nonprofit founded in 1983, OCOM is the preeminent college of acupuncture and Chinese medicine in the United States, offering master’s and doctoral degree programs. OCOM consists of about 250 students and 100 full/part-time faculty and staff. Our state-of-the-art campus is a LEED Gold certified remodel of a historic hotel building in downtown (Old Town Chinatown) Portland. There is easy access to the MAX Light Rail, other mass transit, and bicycle routes. The beautiful Willamette River and Tom McCall Park are just a block away.

We are seeking a **Systems Administrator**. As our Systems Administrator you will ensure uptime for mission critical virtual infrastructure, systems, and applications. You must be customer service oriented and resolve technical issues with a positive “can do” attitude. The ideal candidate will be a self-starter looking to increase their level of autonomy and provide leadership to a growing college.

**Position Summary**

Reporting to the Director of Information Systems and Technology, the Systems Administrator’s primary responsibilities are to manage the day-to-day operations and to provide long-term vision and planning for the direction of the college’s technology solutions. The Systems Administrator will be responsible for administering Microsoft and Linux application servers, the virtual server and virtual desktop environments and maintaining OCOM’s VoIP phone system. In addition, this position is responsible for working directly with various departments to ensure that their technology needs are met.

**Education and Experience**

- 3-5 years' system administrator experience in a virtual environment
- BA/BS in Computer Science or related field, or equivalent experience

**Knowledge, Skills and Abilities**

- Virtualization: VMware vSphere, ESXi 5.0, 5.1, HA, VMware View 5.0
- Server Management: Windows Server 2008 and 2012, Active Directory and Group Policy, DHCP, DNS, Roaming Profiles, PowerShell, Spiceworks Inventory and Ticketing
- Networking: Cisco switches, Routing, VLANs, Fortigate Firewall, NATing, VPNs, Wireless
- Storage: SAN and NAS administration, Encryption, NFS shares, iSCSI targets, LUNs, NetApp, Nimble, Synology
- Backup and recovery: Veeam, Disaster recovery experience
- Phone system: VOIP, SIP phones

**To Apply**

Email cover letter and resume (.pdf format only) to HR@ocom.edu. Preference will be given to those applicants who apply by close of business on **Friday, June 10, 2016**. In your cover letter, please answer the question, “How would this position at OCOM fit with your long-term professional goals?”
Notice of Nondiscrimination

OCOM recognizes the individual dignity of each employee, student, patient, volunteer, and job applicant. OCOM does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, marital or familial status, sexual orientation, gender identity, veteran status, or any other basis prohibited by local, state, or federal law.

Title IX of the Education Amendments of 1972 prohibits discrimination based on sex in educational programs, including areas such as admissions, financial aid, scholarships, course offerings and access, employment, and other services. Title IX protects students and employees, both male and female, from unlawful sexual harassment, including sexual violence, in college programs and activities. OCOM has designated a Title IX Coordinator to whom questions or concerns about this notice should be addressed: Joyce Gates, 75 NW Couch Street, Portland OR 97209, or HR@ocom.edu.

This policy complies with the spirit and the letter of applicable federal and local laws, including Title IX of the Education Amendments of 1972 and its implementing regulations, Sections 503 and 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990.