Instructor: Living Anatomy

Oregon College of Oriental Medicine (OCOM) is a nonprofit educational institution in Portland, Oregon that trains master's and doctoral students in acupuncture and Chinese medicine. OCOM's academic programs are among the most comprehensive in the country, providing students with a solid foundation in acupuncture, Chinese herbal medicine, therapeutic massage, and qi cultivation, as well as a focus on collaboration between Chinese medicine and Western biomedicine. We are seeking a dynamic instructor to join our academic team in Fall 2016 to teach Living Anatomy and Western Medical Terminology.

Position Summary
Living Anatomy is a two-credit course that meets for two hours per week in Fall, Winter, and Spring quarters.

We are seeking one or more qualified individuals to teach the following sections of this course starting in Fall 2016:

- Wednesday, 2:00 PM-3:50 PM
- Wednesday, 4:00 PM-5:50 PM
- Thursday, 9:00 AM-10:50 AM
- Thursday, 11:00 AM-12:50 PM

Students in Living Anatomy are in their first year of the master’s program. A solid grounding in human anatomy is essential for any successful practitioner. Students in this course become familiar with the body’s palpable structures to aid them in the diagnosis and treatment of their patients. Through supervised, hand-on work, this class trains students to understand the bony and soft tissue structures of the body through external palpation. The study of Western Medical Terminology is connected to this course, utilizing a programmed terminology text and discussing medical terminology as it becomes applicable.

This position reports to the Dean of Master’s Studies. Pay range for teaching Living Anatomy is $40-$50 per instructional hour, depending on academic background and teaching experience.

The successful candidate for this position will have a deep commitment to both teaching and physical medicine. They will be a good communicator and team player who is detail oriented and organized.

Essential Functions
- Engage students through dynamic teaching and learning activities
- Utilize our student information system, Populi, for course administration
- Submit book order requests to the bookstore in a timely manner
- Post updated syllabus and other course materials to Populi in a timely manner
- Record student attendance at every class
- Return student quizzes, exams, and homework assignments in a timely manner
- Evaluate student academic progress
- Record and submit grades in a timely manner
- Check email a minimum of twice weekly and respond to email requests for communication in a timely manner
- Submit annual faculty professional development documentation in a timely manner
- Demonstrate a commitment to OCOM’s core values of excellence, leadership, healing, innovation, community, and service

Education and Experience Required
- Master’s or doctoral level degree in a medical field (MD, DO, ND, DC, DAOM, MAcOM) required
- A minimum of two years’ clinical experience; five or more years of clinical experience preferred
Knowledge, Skills, and Abilities Required

General
- Ability to help students learn a large amount of information and apply that to the human body
- Ability to help students develop specific study skills relating to specific problems that they may be experiencing
- Basic facility with computer software (i.e. Word, Google Drive, Excel, etc)
- Exceptional verbal, written, and interpersonal communication skills
- Exceptional time management skills
- Ability to effectively manage, communicate with, and delegate responsibility to teaching assistants
- Willingness to abide by and carry out the policies of Oregon College of Oriental Medicine

Living Anatomy
- Knowledge of general human anatomy
- Knowledge of palpable human anatomy
- Excellent palpation skills
- Gentle touch
- Experience with demonstration of palpation on students
- Comfort and experience with large group, small group, and individual instruction
- Relate palpable anatomy to clinical situations
- Relate palpable anatomy to acupuncture point location
- Development of appropriate examinations, both written and oral
- Comfort with both computer-based and physical anatomical models
- Understanding of students’ difficulties and potential reluctance with palpation

Western Medical Terminology
- Strong knowledge of Western medical terminology
- Ability to develop appropriate assignments based on textbook
- Ability to effectively manage, communicate with, and delegate responsibility to teaching assistants

To Apply
Email cover letter and CV/resume (.pdf format only) to HR@ocom.edu by Friday, April 29, 2016. In your cover letter, please answer the question, “How would this position at OCOM fit with your long-term professional goals?” The Dean of Master’s Studies and Chair of Biomedicine will evaluate candidates. We encourage you to apply early.

Notice of Nondiscrimination
OCOM recognizes the individual dignity of each employee, student, patient, volunteer, and job applicant. OCOM does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, marital or familial status, sexual orientation, gender identity, veteran status, or any other basis prohibited by local, state, or federal law.

Title IX of the Education Amendments of 1972 prohibits discrimination based on sex in educational programs, including areas such as admissions, financial aid, scholarships, course offerings and access, employment, and other services. Title IX protects students and employees, both male and female, from unlawful sexual harassment, including sexual violence, in college programs and activities. OCOM has designated a Title IX Coordinator to whom questions or concerns about this notice should be addressed: Joyce Gates, 75 NW Couch Street, Portland OR 97209, or HR@ocom.edu.

This policy complies with the spirit and the letter of applicable federal and local laws, including Title IX of the Education Amendments of 1972 and its implementing regulations, Sections 503 and 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990.